

CAPPS HR/Payroll Required Maintenance

Date of Report: 10/18/2021

Service/Support Request (SR) Information

SR #	Requesting Agency	Product	Impacts All Agys	Module	Priority	Short Description	Long Description	Status; *Update	UAT & PRD Target Dates
8995	CAPPS	HR/Payroll	No	Reports	High	FMLA frequency exceeded report.	New report required to reflect employees who have exceeded the frequency when using intermittent leave for FMLA.	*Closed	Agency has determined the request can be handled manually
9296	CAPPS	HR/Payroll	No	Mgr Self Service (MSS)	Medium	Managers can change time on unauthorized TRCs.	Managers can edit time on TRCs for which they do not have access to enter. <i>(Example: Managers at a particular agency do not have access to ANLVI. A Super User enters ANLVI for a new employee. The manager can change the amount of time that the Super User entered.)</i> The edit for the TRC is on the TRC entry space itself, so there's no chance for it to fire.	Assigned	TBD
10629	CAPPS	HR/Payroll	No	Time and Labor	High	Timesheet edit to prevent ANLVP entry.	Timesheet edits needed to prevent entry of ANLVP under certain conditions <i>(Example: employee is not terminated and does not fall under conditions specified for agencies like 771/772, etc., terminated for less than 30 days, future-dated terminations, etc.).</i>	Assigned	TBD
16605	CAPPS	HR/Payroll	Yes	Human Resources	High	Remove LOA reason code from Job Data.	Remove the remaining LOA reason codes from Job, so that all employees must do an LOA (all LOA, not just FMLA-related) on the timesheet.	Assigned	TBD
17119	CAPPS	HR/Payroll	Yes	Performance Mgmt	Medium	Modify workflow follow Roll Up/Roll Down process.	Currently, if a manager submits a performance document for approval and then the manager is either terminated or transferred to another agency, this results in the HR Roll-up process to activate. The documents are transferred to the correct next level manager (as designed); however, the workflow for the approvals remain with the terminated manager. The enhancement is to modify the workflow to approvals to follow the Roll-up/Roll down process.	Rework	TBD
17256	CAPPS	Reporting Team	Yes	Payroll	Medium	Remove hard coding from TXTAX810.	Hard coding JOBCODES on the Texas Quarterly UI Wage Report does not allow unemployment wages to be pulled if an employee moves into one of the JOBCODES in the middle of a quarter.	In Work	Statewide 11/1 — 11/12 PRD 11/18/2021
21955	CAPPS	HR/Payroll	No	Human Resources	Medium	ERS Results Page not displaying all records.	Per the design for HCM5740, there is a limit on the number of 9000 rows that ERS Result can display. If this limit is exceeded, the page does not display any results.	Assigned	TBD
22001	CAPPS	HR/Payroll	No	Commitment Accounting	Medium	Changes related to Project Costing.	Need to build some additional rules and make configuration changes for the Holiday hours. Adding LAC's.	Assigned	TBD
22015	CAPPS	Reporting Team	No	Human Resources	Medium	Create a Grievance Report.	Create a Grievance Report similar to the disciplinary report.	Assigned	TBD
22269	CAPPS	Reporting Team	Yes	Payroll	High	PDAR and Funding Reports updates for Proj. Costing.	Project Costing fields will be distributed. Enhance the Pre-Distribution Audit report (PDAR) and Fund Summary reports to edit these fields and report on them.	In Work	Statewide 11/3 — 11/9 Agency 11/8 — 11/15 PRD 11/18/2021
22566	CAPPS	HR/Payroll	No	Payroll	Medium	Taxable Gross Audit Report incl new tax class.	The Taxable Gross Audit Report needs to include the new FFCRA tax class FICA/ER Exempt	*Closed	FFCRA ended 9/30/2021
22567	CAPPS	HR/Payroll	No	Payroll	Medium	Add FFCRA earn codes to the FTE Reports.	The FTE instructions indicate employers should use “work hours paid” — including work hours paid that are covered by paid leave taken and should be including time coded as FFCRA.	*Closed	FFCRA ended 9/30/2021
26254	CAPPS	Talent Management	Yes	Interfaces	Medium	CAPPS Recruit Automatic Owner Updates.	In CAPPS Recruit, someone who is listed as an Owner can access a requisition when the ownership is not updated after a user loses access to CAPPS Recruit or when a user becomes employed at another CAPPS Recruit agency. The ownership needs to change so the user does not have access to their prior agency's requisitions or any other items they previously owned.	Assigned	TBD

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26769	OOG (301)	HR/Payroll	Yes	Payroll	Low	Payroll Document Approval.	Request to add more information to the Payroll Document Approval screen, such as the date and time of the approval and the approvers ID to indicate that the document(s) have been approved.	Assigned	TBD
27393	CAPPS	Reporting Team	No	Human Resources	Medium	Revise W2 Consent form.	Revise and correct W2 Consent report to include ACA consent and allow the users to have the ability to manage Consent during the CYE process	Assigned	TBD
27468	CAPPS	HR/Payroll	No	Payroll	Low	Allow CPE process to make State Paid Ins. Payment.	CPE should have an ability to process the State Paid Insurance benefits payment for the employees who are on LWOP FMLA status.	Assigned	TBD
28677	CAPPS	Talent Management	Yes	Reports	Low	Update reports to use "#Submission Complete."	Update the measure in several reports to use #Submissions Completed.	In Work	TBD
29407	CAPPS	Talent Management	No	Reports	Low	Fix reports to use the #Submissions Completed.	Fix (where applicable) the #Submissions measure to be the #Submissions Completed in several reports (as the second half of SR 28677, which will be handled separately).	*Closed	Will be cared for as part of SR 28677
29767	CAPPS	HR/Payroll	No	Human Resources	High	FYE21- 87 LEG SB 321 – ERS cash balance benefit.	Provides for the establishment of a new ERS cash balance benefit retirement plan, while retaining the defined benefit plan for current ERS members. This new cash balance benefit plan applies only to an ERS member of the employee or elected class of membership who is hired or takes office on or after Sept. 1, 2022, and is not an ERS member on the date the member is hired or takes office. Most likely needs benefit plan/deductions codes for elected class, employee class and LECOS.	In Work	TBD
31175	CAPPS	HR/Payroll	No	Payroll	High	Add Consent Verbiage in ESS for Org Authorizations.	Add functionality to include the required consent language for the organizational authorization for a payroll deduction in CAPPS.	In Work	Statewide 11/8 — 11/12 Agency 11/15 — 11/19 PRD 11/29/2021
31177	CAPPS	HR/Payroll	No	Reports	High	Create A Reconciliation Report for Org Auth.	Create a statewide reconciliation report so each agency can run it to see which employees have added, changed or deleted a deduction. Provide the report to an employee's organization to help with reconciliation of membership fees.	In Work	Statewide 11/8 — 11/12 Agency 11/15 — 11/19 PRD 11/29/2021
31320	CAPPS	HR/Payroll	No	POS Position Control	High	Cannot update Mail Drop online.	Mail Drop on 3rd tab of position – cannot update online	In Work	Statewide 11/29 — 12/3 Agency 12/6 — 12/10 PRD 12/16/2021
31684	CAPPS	HR/Payroll	Yes	Payroll	Medium	Fluid Withholding W-4 Form.	Upgrade to new feature – Fluid Withholding W-4 form.	Assigned	TBD
32162	CAPPS	Reporting Team	Yes	Payroll	High	Create A Reconciliation Report for Credit Unions.	Create a statewide reconciliation report so each agency can run it to see which employees have added, changed or deleted a credit union deduction. Provide this report to a credit union to help with reconciliation.	Assigned	TBD
32755	CAPPS	HR/Payroll	Yes	Payroll	Low	Reorder the left panel of Payroll Processing tile.	Re-order the left-hand panel under the Payroll Processing tile within the Payroll & Commitment Acctg dashboard. Move the Review Paycheck component to the top of the collection so that it is the default page when entering the tile.	Assigned	TBD
32908	CAPPS	HR/Payroll	Yes	Human Resources	Medium	Enhancement to Custom Hire and Recruit: SSN fields.	Requesting enhancements to CAPPS Custom Hire, Recruit RSS and MSS Hire pages to display warning messages to users to verify Social Security Numbers (SSNs) being entered in the National ID fields are entered accurately in these modules. Requesting a validation field in both modules, requiring the user to re-enter the SSN, with no copy/paste functionality and error message display if the digits in both fields are not identical. Additional details in agency private section.	Assigned	TBD